

# JUSTDC

NOV 4-6

JUVENILE SEX TRAFFICKING CONFERENCE

## 2020 JUST VOLUNTEER INFORMATION PACKET

2020 JuST Conference  
November 4-6, 2020

Omni Shoreham  
2500 Calvert St.  
Washington, DC 20008



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## JUVENILE SEX TRAFFICKING CONFERENCE

### JuST Conference Overview

The JuST Conference is the nation's leading conference on Juvenile Sex Trafficking. Since 2013, the JuST Conference has been featuring advanced workshops focused on skill-building, survivor experiences, cross-discipline collaboration, task force development, case studies and lessons learned. Our 1,000+ attendees are leaders in their communities and have diverse professional backgrounds including, but not limited to survivor leadership, law enforcement, social services, criminal justice, policy, social work, healthcare, community activism and education.

### Volunteer Overview

Thank you for considering volunteering your time to support Shared Hope International and the JuST Conference team! The JuST Conference Volunteer Program is typically made up of almost 30 incredible individuals that are passionate about the fight to end domestic minor sex trafficking (DMST). Our JuST volunteers are essential to the success of the programming we offer. Without our dedicated volunteers, we would not be able to host so many opportunities for networking, education and collaboration.

### Volunteer Description

JuST Conference volunteers are typically members of the anti-trafficking community, whether they are professionals working in the issue or volunteers working to raise awareness in their communities. Many of our volunteer's return each year, but some are first-time attendees and new to the issue, looking to learn more about how they can work to fight DMST. All are welcome!

JuST volunteers need to be comfortable in an event setting with lots of moving parts and long hours. Our days typically start at 7 AM and end at 5:30 PM. While onsite at the conference, things can change quickly and we might need to ask volunteers to adjust their responsibilities, so flexibility is important. We do our best to make sure volunteers can experience workshops and plenary sessions during their shifts. A summary of different roles and responsibilities are included below.



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### Volunteer Role & Assignments

Volunteers are assigned to 2 or 3 day shifts. We are not able to accommodate 1-day shifts due to time constraints for training.

- Volunteers with 2-day shifts will receive a 50% discount on registration (a \$227 value).
- Volunteers with 3-day shifts will receive complimentary registration (a \$455 value).

### Volunteer Dates & Times

- Tuesday, November 3: 11 AM – 7 PM
- Wednesday, November 4: 7 AM – 5:30 PM
- Thursday, November 5: 7 AM – 5:30 PM
- Friday, November 6: 7 AM – 2 PM

Volunteers are welcome to attend the Keynote, plenary presentations, workshops and meals/breaks as long as they do not conflict with their duties. We do everything we can to make sure volunteers can experience as much as possible at the JuST Conference. Volunteers will receive breakfast, lunch and snacks during afternoon breaks, as they are included with conference registration. Additional expenses like parking, lodging, travel etc. are not included. Meals are NOT provided on Monday.

As volunteers, we ask you to dress business casual or business. Plan to wear comfortable shoes. You may be walking or standing for much of the day. We recommend you do not wear anything with a heel.

A one hour training webinar will take place before the conference to go over volunteer roles. Volunteers will be expected to take time to get familiar with the program in advance. Very often they will be the primary contact for attendees with questions once onsite at the conference.





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### **Volunteer Duties**

Volunteers will be assigned to different duties throughout their 2- and 3-day shifts. You may work one assignment the entire time, or several throughout the conference. Final assignments will be made a few weeks before the conference.

### **Registration Support**

- Provide attendees with their badge and any conference materials they may need. Answer general questions about the conference map, CEUs, etc.

### **Workshop Facilitation**

- Assist presenters with handouts, report a/v problems to SHI Staff, monitor sign-in sheets, etc. Each classroom will be equipped with a projector, screen and sound. No matter how hard we work to prevent problems, they will arise and you must be ready to respond (calmly) and help navigate the problem or find someone who can.
- Monitor sign in/out sheets for continuing education and credit hours.

### **Hall Monitor**

- Provide directions to lost attendees before and after workshops. ALL individuals wearing volunteer buttons and holding a sign should be out in the halls and visible to attendees between workshops.
- Carry your ASK ME A QUESTION sign between workshops.
- Know the locations of the bathrooms, "Privacy Room" and each workshop at every hour. Have your program or cheat sheet with you.

### **On-Call Comfort Care**

- Trauma-informed comfort care volunteers are on-call during conference hours to provide support should any of the JuST Conference attendees find they need to take a moment to decompress. Comfort care volunteers do not counsel or provide professional advice. They are there as trauma-informed volunteers who can offer comfort. Volunteers that express interest in On-Call Comfort Care should have experience in trauma-informed care, clinical experience is preferred. *Credentials will be requested.*

**We thank you for your interest in volunteering at the 2020 JuST Conference!**

**If you would like to complete an application, please visit**

**<https://www.justconference.org/2020justvolunteer/>**